

Director of Technology Services Job Posting

Salary Range: **\$145,000 - \$170,000**

Closing Date: **January 26, 2024**

Focused Education Resources (Focused Education) is hiring a **Director of Technology Services** to join their growing team and has retained Chemistry Consulting Group to assist with the search. Currently Focused Education members consist of all 60 BC school districts, more than 100 independent and First Nations schools, the Northwest Territories and the Yukon Departments of Education.

Under the direction of the CEO, the primary role of the Director of Technology Services will be to provide strategic data and information security support to Focused Education member school districts. This is a new position, and the Director of Technology Services is expected to work with the CEO and other staff to develop a new cybersecurity and technology service to support BC K-12 education. Eventually the Director of Technology Services will supervise and provide leadership to staff that support the new service, once hired.

The Director of Technology Services is the center of competence for Information Security and Privacy at Focused Education, providing an advisory services role and acting as the focal point for security compliance related activities and responsibilities.

This is a hybrid position with offices based in Vancouver. Focused Education is open to candidates outside of the Lower Mainland, with the understanding that there will be a requirement to be in office (negotiable), and for meetings or organization events as required. Also note that 15% to 20% inter-provincial travel may be required.

RESPONSIBILITIES

- Stay up-to-date on the latest intelligence, including cyber threat methodologies, anticipate cyber security events and incidents
- Safeguard information by identifying security risks and ensure they are assessed and accurately reported
- Provide leadership for provincial cyber and data security and privacy initiatives for both RISA supported school districts and IT staff at other member school districts as requested
- Provide consultation and recommendations to member school districts, working closely with stakeholders like the Ministry of Education and Child Care, the Information and Privacy Commissioner of BC (OIPC), and the Ministry of Citizen Services, amongst other stakeholders

- Assist members with incorporating effective security and privacy practices in their strategic planning
- Determine school district interest in participating in the service and develop a business plan including costing
- Actively ensure appropriate administrative, physical, and technical safeguards are in place to protect member's information assets from external threats
- Develop security testing frameworks and methodologies appropriate for the school district context and provide direction and support for RISA's to perform external security audits and penetration testing annually for each member school district. Report the results of assessments with conclusions, recommendations for improvement, planned management actions, follow-up status to member school districts
- Work with member school districts to ensure the integrity of cloud service providers, particularly Google (Workspace, GCP), Microsoft (M365, Azure, Power), AWS etc.
- Work collaboratively with the Senior IT Lead of each member school district to coordinate testing and audits and to coordinate incident response if necessary
- Provide direct support to any member school district in the event of a cyber security incident and work as part of an inter-disciplinary cyber security incident response team
- Participate on provincial committees and ad-hoc security task groups as recommended by the advisory committee
- Create and nurture a culture of ongoing awareness of the various cyber security, safety and data privacy threats by participating in provincial working groups and committees that promote best practices
- Foster opportunities of collaboration and education between Focused Education member districts where cyber initiatives are involved

EDUCATION AND EXPERIENCE

- Bachelor's Degree, Diploma or equivalent Technical Training in a Computer Science or Information Technology discipline, or a minimum of 7 years' practical experience in ITS, privacy, data analytics or related work experience roles
- Certified Information Systems Security Professional (CISSP) Certified Information Systems Auditor (CISA) or Certified Ethical Hacker (CEH) designation, or related security or IT certifications and/or courses preferred

REQUIRED SKILLS

- The ability to conceptualize a service, develop a plan and implement it accordingly

- A proven ability to communicate with technical and non-technical staff across multiple disciplines
- Ability to work independently and with limited supervision
- Demonstrated ability to meet deadlines without compromising close attention to detail and accuracy
- Highly developed written and verbal communication skills, as well as analytical and problem-solving skills
- Passion for championing modernization and continuous improvement in service excellence by embedding a culture of innovation and collaboration that encourages and promotes diverse ideas, creativity and leading-edge practices
- Excellent project management (planning and execution) skills
- Superior relationship building skills
- Strong communication skills (verbal and written)

WE OFFER

- A Vancouver-based hybrid work model (required time working in-office is negotiable, depending on the candidate's location)
- A collaborative and support team environment
- Highly competitive total compensation package
- Flexible schedule
- Extended health, medical and dental benefits
- Municipal Pension Plan

Diversity, equity and inclusion is a core value of Focused Education Resources, one that is strongly supported and demonstrated throughout the organization. All qualified applicants will be given fair and equal consideration regardless of ethnicity, race, sexual orientation, gender identity and expression, culture, disability, nation of origin, age, or religion.

To apply to this position, please respond by email to hr@chemistryconsulting.ca, citing **Focused Education - Director of Technology Services** in the subject line. Please submit a cover letter, and resume detailing your experience and qualifications, as well as outlining why you are interested in this position.

We would like to thank all applicants, however only those selected for an interview will be contacted. No phone calls please.